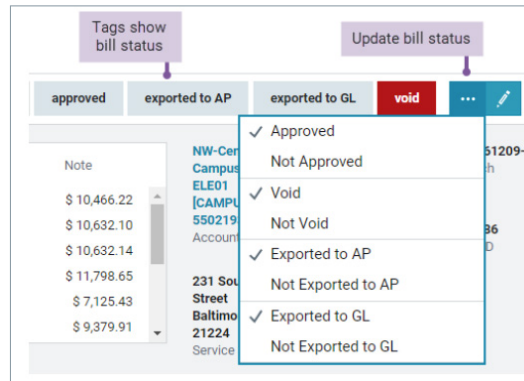


Bill Status

View the status of the bill.

Bill Status Flags

Information about the bill.



Batch Status

Close a batch before exporting a bill.

Batch	Created by	Opened	Closed	Bills	Total Cost	Close a batch
20190311-stevec	stevec	03/11/2019		0 bills	\$ 0.00	
20190311-samk	samk	03/11/2019		8 bills	\$ 5,500.00	
	Joe Bieda	02/11/2019		143 bills	\$ 990,704.00	

Items Per Page: 50

Import Status

- Download the import file
- Download the kickout (error) file
- View bill list of import bills
- Add a comment to the import

Bill Import File	Successful	Errors	Status
09262018152150_BILL...	1 bill	0 bills	Successful
Owner 1030-Admin 09262018080823_BILL...	0 bills	1 bill	Complete with Errors
Owner 1030-Admin 09262018080823_BILL...	1 bill		Successful
Owner 1030-Admin Huge import profile.xlsx	0 bills		Complete (imported in v3)
Owner 1030-Admin extra-data-for-bill-acct-history-import.xlsx	59 bills		Successful

Bill List

Find the specific bills and take actions on them.

\$ 31,022,764.00 Total Cost of 2,818 Bills							
Account Code	Vendor Name - 1	Batch Code - 2	Billing Period	Bill End Date	Bill Entry	Cost	
GOV-3598240000	BGE	20161209-UPDATE	Dec 2014	12/21/2014	12/09/2018	\$ 1,291.56	
GOV-3598240000	BGE	20161209-UPDATE	Jan 2015	01/24/2015	12/09/2018	\$ 1,426.89	
GOV-3598240000	BGE	20161209-UPDATE					
GOV-3598240000	BGE	20161209-UPDATE					
GOV-3598240000	BGE	20161209-UPDATE					
GOV-3598240000	BGE	20161209-UPDATE					
GOV-3598240000	BGE	20161209-UPDATE					
GOV-3598240000	BGE	20161209-UPDATE					

